



Effective Date of This Revision: January 9, 2009

Contact:	Medical Director 310-679-9126	Administration
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Applies to:	<input type="checkbox"/> Officers	<input checked="" type="checkbox"/> Staff	<input checked="" type="checkbox"/> Student clinicians	<input checked="" type="checkbox"/> Volunteers
	<input type="checkbox"/> Other agents	<input type="checkbox"/> Visitors	<input checked="" type="checkbox"/> Contractors	<input type="checkbox"/> Subcontractors / Business Associates

PURPOSE:

The purpose of this document is to outline policy and procedures for ordering medications through Contract Pharmacy in the Detoxification Units of BHS’s Chemical Dependency Recovery Hospitals.

POLICY:

Each Chemical Dependency Recovery Center shall maintain a contract with a licensed local pharmacy for the purpose of dispensing medications ordered by the Medical Director, or the alternate physician on duty, for those patients approved for the self-administration of medications. The Contract Pharmacy may also be used to supplement the stock medications approved in the Recovery Center formulary, or other medications as per patient need. The prescription service contract(s) shall provide for the 24 hour, 7 days per week availability of services by a licensed pharmacist.

PROCEDURES:

The Medical Director or the alternate physician or the licensed nurse on duty shall place the prescription by phone, giving the patient’s full name, the name of the medication as well as dosage, route, frequency, stop date and quantity prescribed. The contract pharmacist shall put the prescription in writing, according to state laws.

The pharmacy will attempt to provide generic drugs for patients whenever they are available. If a generic medication is provided, the pharmacy will identify on the label for which brand the generic medication is being substituted. Warning labels shall be used whenever appropriate in labeling medications.

The pharmacy will deliver the medications to the facility by courier according to contract. The licensed nurse or certified counselor will receive the medications that have been ordered from the pharmacy. Their receipt and proper identification through labeling shall be verified by initialing the Pharmacy Medication Order form.



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If there are any major discrepancies, physician's order and the prescription shall be reviewed by an RN. The physician on duty shall be contacted for verification or clarification.

When the process of receiving the medications from the contract pharmacy is complete, the billing receipts shall be sent to Administration for payment.

The consultant pharmacist shall periodically review the invoices from the contract pharmacy to confirm that maximum cost effectiveness and drug utilization is achieved. Findings and/or recommendations shall be submitted to the Utilization Review Committee at least quarterly.

Detoxification - CDRHs Ordering of Medications through
Contract Pharmacy
Reviewed by: Medical Director, Directors of Nursing
Approved by: Board of Directors
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